

INTERNAL/EXTERNAL

Job Title:	Housing Placement Worker	Status:	Temporary, Full Time
Program:	Hotel to Homes	Start Date:	ASAP
Location:	Surrey	End Date:	March 31, 2022
Hours:	40 hours/week	Hourly Rate:	\$23.37
Schedule:	Monday – Friday, 12:00pm – 8:00pm	Posting #:	21-040
		Closing Date:	September 20, 2021

The Elizabeth Fry Society of Greater Vancouver (EFry) is a charitable organization that supports women, girls, and children at risk, involved in or affected by the justice system. Our programs work to break the cycle of poverty, addiction, mental illness, homelessness, and crime.

We are recruiting for a temporary, full time, Housing Placement Worker for our Hotel to Homes program. Located in Surrey, a response to increase demand due to COVID-19, homeless women, and those with children live in two hotels. Staffing is provided around the clock to provide women with assistance and support to make plans to address their immediate needs and housing plans. Staff provide women with service navigation and community linkages to address their identified needs.

ROLE OVERVIEW:

The Housing Placement Worker will provide housing-focused case management, housing readiness, accessing housing assistance programs and permanent housing placement support to clients. Provide supportive services to assist individuals and families to live independently and achieve housing and stability. This will include referrals, advocacy, escorts, education, service referrals and crisis intervention.

This position requires a willingness to work with clients both in the shelter setting and, in the community, while adhering to rigorous Covid-19 Guidelines.

KEY RESPONSIBILITIES:

- Navigates clients to various forms of housing such as interim housing, shared housing, and permanent housing placements.
- Refers clients to agencies and programs that will assist with safe and stable housing, when appropriate.
- Develops and implements an individual housing plan for the client.
- Follows-up with the client weekly to ensure they are making progress towards their housing placement goals.
- Connects clients to community resources that will support the goal of permanent housing acquisition.
- Provides information and instruction to participants regarding how to complete a housing application, housing search, tenant rights and responsibilities, including observation of rental agreement rules.

QUALIFICATIONS:

- Diploma in Social Services/Human Services or other relevant disciplines with an accredited educational institution.
- Three (3) years previous experience in a similar environment with demonstrated knowledge of community resources.
- Must have knowledge of homelessness, women's mental health issues, substance use and addiction issues, community resources and issues related to poverty.
- Good working knowledge of legislation and policies related to Social Assistance & Mental Health Act.
- Knowledge and understanding of women with complex needs and the government services they interact with.
- Understanding of crisis management, risk assessment, overdose response, trauma, gender-informed practice, and case management.
- Proficient in MS word, excel, outlook and data entry.
- Excellent communication skills both written and verbal.
- Ability to lift up to 30 lbs.

MANDATORY JOB REQUIREMENTS:

- Food Safe Level 1.
- Standard First Aid with CPR-C.
- Evidence of a Tuberculosis Test and compliance with the TB Control Program.
- Doctor's Note of fitness required.
- Satisfactory Criminal Record Review (Vulnerable Sector Search).
- Valid driver's license and satisfactory driving record an asset.

EFry is an equal opportunity employer and is committed to building a diverse workforce and strongly encourages applicants that represent those we serve. We welcome applicants with non-traditional educational backgrounds and field experience.

Interested candidates must submit a cover letter and resume to hr@elizabethfry.com by no later than September 20, 2021 quoting posting # 21-040.

We thank all applicants for their interest in this opportunity; however, only those selected for an interview will be contacted.