

Position: Housing Support Worker-Overnight
Status: Temporary Full-time (40 hrs/wk)
Nature of Work: F1: Sun:1930-0730/Mon:2200-0800
Wed: 1330-1600/Sat:1915-0745

Closing Date: Open Until Filled
Location: Abbotsford
Posting #3: 2420 - 092020

Legacy Manor is a 37 semi-independent housing units in Abbotsford that provides women the support and assists the need to live independently. It offers women with a history of homelessness or who are at risk of homelessness with housekeeping apartments and two meals a day.

EFry is human rights based social agency interested in working with others committed to equality, fairness, and opportunity for those we serve.

JOB SUMMARY

Provides a range of supports, serving homeless/at risk individuals, such as medication administration, crisis intervention, resource acquisition, health and recreational groups and general problem solving.

KEY RESPONSIBILITIES

- Maintains a warm, safe supportive atmosphere through engaging with tenants and building rapport and goodwill while monitoring Manor's building during night hours and ensuring safety of tenants
- Conducts scheduled interviews, and tenant registration for housing units.
- Provides tenants with support as needed and responds to client emergency and crisis needs and deals with behavioural issues as appropriate.
- Maintains daily records of operations and tenant interaction as necessary and notifies supervisor if any problems arise.
- Performs light housekeeping duties ensuring a safe, clean hygienic environment for all.

EDUCATION & EXPERIENCE

- A 2 year Diploma in related field plus over two years' experience in a similar environment or equivalent combination of education and experience.
- Addictions and mental health experience is a plus.
- Knowledge and understanding of women with complex needs and the government services they interact with.

JOB REQUIREMENTS & EXPECTATIONS

- Excellent English communication skills both written and verbal
- Understanding of crisis management, risk assessment, trauma and gender-informed practice, and case management
- Proficient in Microsoft Office software programs
- Negative TB Test
- Willingness to obtain Food Safe Level 1 and Standard First Aid with CPR-C
- Doctor's Note of fitness required
- Ability to obtain Criminal Record Check for children and vulnerable adults (local, provincial)
- Applicants with a driver's license are preferred
- Satisfactory record of driver's abstract

EFry actively promotes a program of employment equity and equal opportunity to ensure equal access to employment opportunity for all persons.

Interested candidates must submit a cover letter and resume to humanresources@elizabethfry.com

Please note only short listed candidates will be contacted for interview. No phone calls please.

