

Position : **Housing Support Worker (Modified)** **Closing Date** : **Open Until Filled**
Type : **Relief** **Location** : **Surrey & New Westminster**
Nature of Work : **Weekdays predominantly, flexibility Required on occasion** **Posting #1** : **1560-052020**

We are a human rights and social services charitable not-for-profit agency for women, girls, and children affected by the justice system.

Elizabeth Fry Society is committed to the belief that people are willing and able to take responsibility for their own lives if provided with the resources, opportunities and skills to do so. We value working together with others who are committed to equality, fairness, and opportunity for those we serve.

Housing Support Worker is a recovery-oriented approach that provides immediate access to permanent housing along with flexible, community-based services for people who have experienced homelessness.

This position requires a current driver's license and willingness to work in the community with clients which will include transporting clients and meeting clients.

ROLE OVERVIEW

The Housing Support Worker is responsible for direct and indirect work of planning with individuals to successfully find and keep housing.

RESPONSIBILITIES

- Intake duties for clients and assists in identifying what is important for them to keep them safe and healthy
- Supports client to do housing search and find housing that fits with their needs and challenges
- Assists clients in arrangements for moving and acquiring of household items required in establishing a home.
- Recognizes and responds to client's needs in a respectful manner
- Uploads necessary information required to the current database.
- Recognizes potential crisis situations, analyzes such situations accurately, develops strategies to deal with such situations, and informs the supervisor when such incidents arise

EDUCATION AND EXPERIENCE

- A 2 year Diploma in related field plus over two years' experience in a similar environment or equivalent combination of education and experience.
- Addictions and mental health experience is a plus.
- Knowledge and understanding of women with complex needs and the government services they interact with.
- Must have knowledge of homelessness, women's mental health issues, substance use and addiction issues, community resources and issues related to poverty.

SKILLS & ABILITIES

- Excellent interpersonal behaviour and good English communication skills both written and verbal
- Strong organizational, advocacy and time management skills
- Knowledge of theory, principles and practices of Housing First Approach, trauma-informed care and harm reduction strategies
- Participant interviewing skills, electronic reporting and assessment skills
- Proficient in Microsoft Office including Outlook, Word and Excel.

JOB REQUIREMENTS AND EXPECTATIONS

- Standard First Aid with CPR-C (training may be provided)
- Doctor's note of medical fitness required
- Local Police search and Provincial Vulnerable Sector Criminal Record Clearance required
- Valid BC driver's license and access to a vehicle
- Satisfactory driver's abstract

Efry actively promotes a program of equity and equal opportunity to ensure equal access to employment opportunity for all persons.

Interested candidates must submit a cover letter and resume to humanresources@elizabethfry.com.

Please note only short listed candidates will be contacted for interview. No phone calls please.



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